



Gene Wallace
Executive Director
429 N.E. 50th Street
Oklahoma City, OK 73105

Toll Free: 800.982.6212
Local: 405.524.3200
Fax: 405.524.3700
<http://www.okacco.com>

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District 8

Date: May 10, 2016

To: County Commissioners, Elected Officials and
all County Employees

RE: ACCO Summer Conference
August 3rd & 4th, 2016

From: Felicity (Felix) Johnson, Meeting Planner
Amanda Beadnell, Co-Meeting Planner
Jamie Clark, Assistant Meeting Planner

Dear Counties,

Please find attached the County Packet for the upcoming ACCO Summer Conference, August 3rd & 4th, 2016, at the Embassy Suites Hotel and Conference Center.

The “tentative agenda” will give you an idea of all the great speakers and activities that are planned for this conference.

You will find (1) hotel form with 4 hotel options in your packet. Please read carefully to ensure you understand all the policies the hotel has in place. The Holiday Inn Express, Hilton Garden Inn & the Norman Hotel will now be our overflow hotels. Please make sure when making your reservations that you speak with the actual site location with the phone numbers I have provided. Also, if you do not hear from your hotel selection within 72 hours, please call and get your confirmation number for your room stay.

We hope to see all of you there. Please make sure to get your paperwork in before the deadline of July 8th.

Questions? Call Felicity (Felix) Johnson at (405) 516-5317, email: felixj@okacco.com, Amanda Beadnell at (405)516-5324, email: amandab@okacco.com or Jamie Clark, (405) 516-5326, email: jamiiec@okacco.com.

Thank you

ACCO SUMMER SAFETY CONFERENCE

UPDATED TENTATIVE AGENDA

AUGUST 3RD & 4TH, 2016

Wednesday, August 3rd

6:30am - 8:00am **Early Set up**
"OK E"

7:30am - Registration Opens

7:30am - Exhibit Hall Opens
"OK E"

9:00am - ODOT CAB Meeting
"Sooner A-B"

9:45am - County Engineers Meeting
"Boomer A-B"

10:00am - ACCO Ladies
"PDR 1"

10:00am-11:30am



(For all Counties, Elected Officials and Support Staff)

1. **It's your life "SAVE IT"**
2. **Autry Technology Center - Simulator**

Autry Tech. Simulator – Present on the following days
Tuesday Morning 8:00-10:30 am
Tuesday afternoon 1:00-3:30 pm
Wednesday Morning 8:00-11:30 am
Wednesday Afternoon 1:00-3:30 pm

12:00-1:00pm **VISIT WITH YOUR VENDORS**
Lunch for all Attendees Sponsored by:
P&K, WarrenCat, Cummins Equipment,
Shattuck National Bank, Railroad Yard,
& Coastal Energy.
(Menu- pulled pork sandwiches)
Location – North Parking Area

1:30-3:30 pm **General Session**

"OK F"

- *Welcome- ACCO President, Gary Starns
- *Invocation & Flag Salute -
- *National Anthem- Board Member, from Texas County, Commissioner Jack Strain

- *Speaker 1. Mike Thompson, Director of Dept. of Public Safety
- *Speaker 2. Senator Mike Schulz
- *Speaker 3. TBA

*Executive Director Notes - Gene Wallace
LTAP Recognitions

PRIZE DRAWING AT END OF SESSION!

Wednesday Continued

District Meetings (CED'S may follow)

3:30pm-4:30pm

- District #1 "OK F"
- District #2 "OK A"
- District #3 "Univ. A"
- District #4 "Univ. B"
- District #5 "OK C"
- District #6 "Northpark Brd Room"
- District #7 "Noble Brd Room"
- District #8 "OK B"

4:00pm - Registration Closes

5:00pm - Exhibit Hall Closes

5:30pm - Hospitality Buffet
(East Conference Hallway)

7:30-11:30pm- **DJ Matt McCrary** "OK A,B,C"

Music, Dancing & Fun!



Thursday, August 4th

7:30am - Registration Opens

7:30am - Exhibit Hall Opens
"OK E"

7:30 - **VISIT WITH YOUR VENDORS**

9:30am-11:00am **Safety Speaker** "OK F-J"

(For all Counties, Elected Officials and Support Staff)

Robert Williams, Safety & Risk Manager
Samuel Roberts Noble Foundation

11:30am - Exhibit Hall Closes/Teardown

12 Noon HOTDOG/HAMBURGER Lunch!!!!
SPONSORED BY: Boxcer Equipment, Yellowhouse,
Welch State Bank, Ergon,
Bruckner Truck, Southwest Trailers &
Railroad Yard.

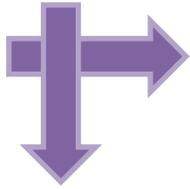
Goldsby Custom Ice Cream Available after Lunch

ACCO SUMMER SAFETY CONFERENCE

UPDATED TENTATIVE AGENDA

Continued
Thursday, August 4th

1:00pm-4:00pm



Family Fun Carnival

- Carnival Games & Inflatables
- Caricature Artist
- Mona Lisa Face Painting
- Andy the Ambulance
- Dippin Dots
- Amazing You Photo Booth
- Rumble from OKC Thunder

"OK A-D"

Adults 16 yrs & Older
Only.

*Archery Contest
*Steer Roping Contest
"Sooner A-B"

Health and Safety Booths:

- AT&T Texting/Driving Simulator
- Integrated Health Care Message Board

5:00pm "OK E-J"

14th Annual Cook-off and Picnic!
(registration form included in packet)

5:45pm

**Kids Movie Night & Batman
Balloon Artist.**

Ages 0-5, G Rated Movie – "Boomer A-B"
(must be accompanied by a parent)

Ages 6-11, PG Rated Movie – "Sooner A-B"

ACCO 2016 SUMMER CONFERENCE COUNTY REGISTRATION FORM

County: _____

Please fill out all **highlighted** areas and sign at the bottom. You can email, fax or mail your completed form to:
Jamie Clark, EMAIL: jamiec@okacco.com; FAX: 405-576-3153; or MAIL to ACCO 429 NE 50th Street, OKC, OK 73105

Name: _____

Title: _____

Spouse/Guest: _____

Total: \$ _____ (if AFTER 7/8/16, please use late fee amount)

PO # _____

All family members are welcome to attend, free of charge.
Please help us with planning for meals by providing a total number of any **ADDITIONAL** guests that will be attending.

Registration Fee – BEFORE 7/8/16

| | |
|--------------------------------|---------|
| Commissioner/Elected Official: | \$95.00 |
| County Employee: | \$35.00 |

Registration Fee- AFTER 7/8/16

| | |
|--------------------------------|----------|
| Commissioner/Elected Official: | \$105.00 |
| County Employee: | \$45.00 |

No registration fee for spouses, children or
any other family members of a paid
registered attendee.

| AGE GROUPS | # OF ADDITIONAL GUESTS |
|------------------|------------------------|
| 0 – 5 YEARS | _____ |
| 6 – 11 YEARS | _____ |
| 12 YEARS & OLDER | _____ |

Have Questions? Call Us!

Jamie Clark – 405-516-5326
Amanda Beadnell – 405-516-5324
Felix Johnson – 405-516-5317

Attendance Policy: All county employees **MUST** be registered to attend. Name badges will be provided and are required to participate. Family members attending will need a wristband, they will be available at the registration desk.

Refund Policy: If your registration has been PAID and you wish to cancel prior to July 8th, 2016, a full refund will be issued back to the county.

Registrations are NON-Refundable after July 8th, 2016 and are not transferable to a future conference date.

By signing this registration form “I/We” agree to the following:

- I/We have filled out and read the registration form and all of the policies; including the Attendance & Refund policies.
- I/We also authorize that The Association of County Commissioners of Oklahoma shall have absolute right to publish and use any and all photographs or videotaping for use on line or in any publications that have been taken of myself and/or my children at an ACCO Conference Event during 2016.

Signed: _____ **Title:** _____ **Date:** _____

You can email, fax or mail your completed form to:
Jamie Clark, EMAIL: jamiec@okacco.com; FAX: 405-576-3153; or MAIL to ACCO 429 NE 50th Street, OKC, OK 73105

HOTEL INFORMATION & RESERVATION FORM

Please fax this form with PO to the correct hotel when making reservations.
Make sure to ask for the ACCO room block

Main Conference Hotel
SOLD OUT

Overflow Hotels Still Available

| | | | |
|---|---|--|---|
|  Embassy Suites Hotel & Conf. Center 2501 Conference Dr. Norman, OK 73069 405-364-8040 County Room Rate is \$87.00/night <u>Breakfast Included</u> |  Holiday Inn Express & Suits 2500 Conference Drive Norman, OK 73069 405-928-5300 County Room Rate is \$85.00/night <u>Breakfast Included</u> |  Hilton Garden Inn 700 Copperfield Drive Norman, OK 73072 405-579-0100 County Room Rate is \$90.00/night <u>Breakfast NOT Included</u> |  Norman Hotel 1000 N. Interstate Drive Norman, OK 73072 405-364-2882 County Room Rate is \$90.00/night <u>Breakfast Included</u> |
| Fax # 405-253-3550 | Fax # 405-928-5311 | Fax # 405-579-1414 | Fax # 405-321-5264 |

When making reservations, please fill out this form completely and fax to appropriate hotel.

| | | | |
|--|-------|-----------------|-----------|
| Name of the Guest: | | | |
| Arrival Date : | | Departure Date: | |
| County/Company: | | | |
| Billing Address: | | | |
| City: | | State: | Zip: |
| Reservations Requested By: | | | |
| Email Address: | | Phone # | |
| Please bill for: (please circle all choices to be billed) | | | |
| All Charges | Meals | Internet | Room Only |
| *PO's Must Reflect Rooms and Incidentals on the PO Descriptions* | | | |

Hotel Policy:

- Fax Reservation Form and copy of County PO to the correct hotel listed above
- Reservations are NOT confirmed WITHOUT a copy of the COUNTY PO
- Call and confirm room reservation 24/48 hours after faxing, retain confirmation # for your records
- NO-SHOWS and/or FAILURE to check in the first night will still be charged 1 night stay and lose their entire reservation.
- Early check-outs will result in a \$50.00 charge

If you are tax exempt, fax this form along with your PO and a Tax Exempt Letter.

If you are paying by credit card, fax your reservation form and call local hotel phone number listed above with credit card information.

Show Off Your Culinary Skills

ACCO's 14th Annual BBQ Cook-Off Contest!

There is prize \$\$\$\$ up for grabs.

As well as the very coveted

Traveling Trophy!

How do you get to sign up for such a fun event? Fill out the below information and return to ACCO by July 8th.



The Deets

When: ACCO 2016 Summer Conference, August 3rd & 4th. The delicious entrées will be consumed by conference attendees on the evening of the 4th during the Safety Picnic and Award Ceremony. V.I.T's (very important tasters) will sample your creation during a blind taste testing prior to the picnic.

Where: Embassy Suites Hotel at 2501 Conference Drive in Norman, Oklahoma.

Who: Any County/State/ACCO personnel & ACCO Vendors who think they have the skills to produce mouthwatering, out of this world BBQ.

Why: Because who doesn't like to have bragging rights for a year as being the best? Plus, the money is always nice too.

Cook's Name: _____

County/Company: _____

Choice of Meat: _____
(reasonable cost)

Amount of Meat Requested: _____

Title of Entrée: _____

Contact Name: _____
(if different from the cook)

Contact Phone #: _____

Fun Fact: Wright Asphalt has won this prestigious title 2 years in a row, so BRING IT!

The Rules

With any good thing in life, there are a few guidelines:

- ACCO will provide or reimburse the cost of the meat of your choice. This excludes steak
- Items that will be on hand for you to use include: foil, foil pans, Head Country Seasoning, ice & gloves
 - Minimum is 25lbs of meat to be cooked
 - For reimbursements, you **MUST** have a receipt
- The Traveling Trophy will get to be in the winner's possession until the 2017 summer cook-off

Get Your Cook On!

If you have a special request, speak to Dale at 405-516-5307. This page can be emailed, faxed, snail mailed, or even brought by singing telegram to:

ACCO, 429 NE 50th Street, OKC, OK 73105 email: dalef@okacco.com fax: 405-524-3700