

**Association of County Commissioners of Oklahoma Self-Insured Fund  
Association of County Commissioners of Oklahoma Self-Insured Group**

429 N.E. 50<sup>th</sup> Street  
Oklahoma City, Oklahoma 73105  
Phone (405) 524-3200 Fax (405) 524-3700

**OPEN RECORDS REQUEST FEE SCHEDULE**

The following fee schedule applies to requests made for open records for either of the above referenced self-insured governmental risk pools:

**CHARGES:** A charge for providing copies of public records is authorized by state law.

.25 per page for documents having the dimensions of eight and one half (8 ½) by fourteen (14) inches or smaller, or a maximum of One Dollar (\$1.00) per copied page for a certified copy. However, if the request is solely for commercial purpose, or would clearly cause excessive disruption of the public body's essential functions, then the public body may charge a reasonable fee to recover the direct cost of document search; however, publication in a newspaper or by broadcast news media for news purposes shall not constitute a resale or use of data for trade or commercial purpose and charges for providing copies of electronic data to the news media for a news purpose shall not exceed the direct cost of making a copy.

The public body may request advance payment.